

RISK MANAGEMENT LOSS PREVENTION PROGRAM

What is a loss prevention program and who is eligible?

Section 1: Definition of Loss Prevention Program

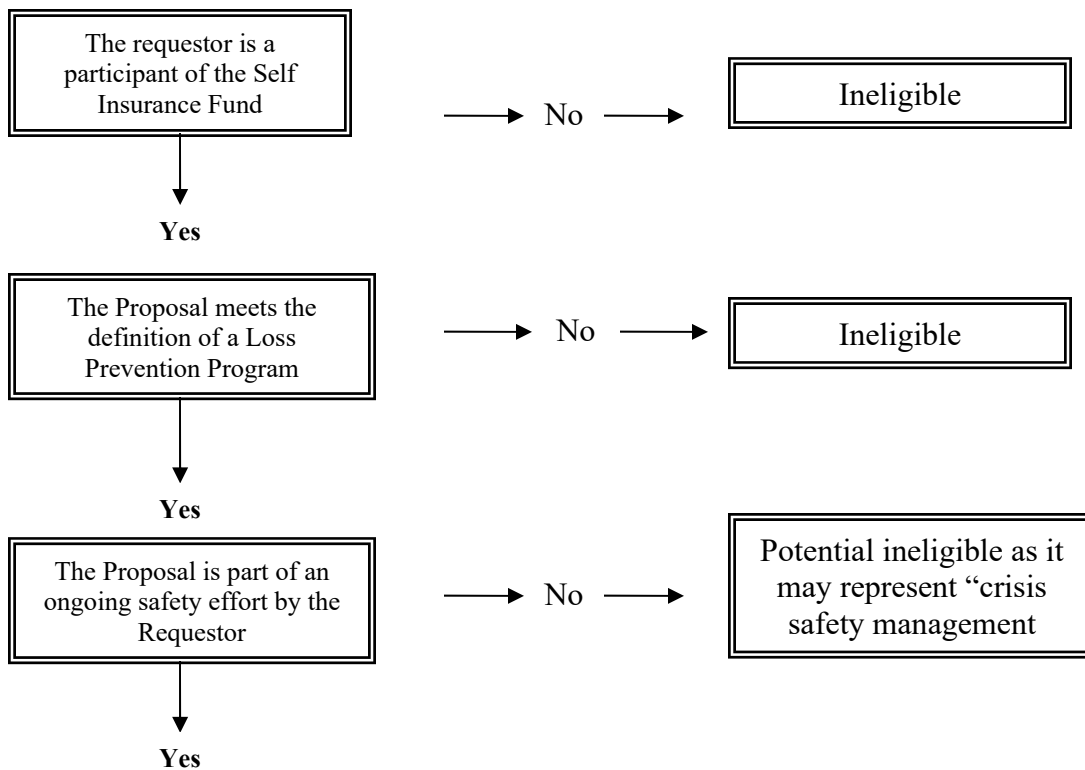
A loss prevention program shall:

- (1) Prevent or reduce the State's Liability exposure, or
- (2) Prevent or reduce loss to the State's property, or
- (3) Prevent or reduce injury / occupational illness.
- (4) Enhance risk control.

Loss prevention may encompass training programs, safety committees, research, equipment, supplies or temporary personnel.

Section 2: Minimum Eligibility Guidelines

Determination of potential eligibility shall be determined by a "flow chart" process as follows:



Meets Minimum Eligibility Guidelines. Is eligible for further evaluation and consideration.

Section 3: Program Evaluation

Factors that may be taken into consideration during the evaluation process include, but may not be limited to, the following:

Problem

- Identification of the hazard (unsafe condition or act) or peril being addressed as well as the method or data used to identify it.

- Measurement of the hazard or peril – the extent/seriousness of it and the number of employees or property at risk.

Solution

- Identification of the method used to decide how best to address the identified problem. Were other control methods considered and evaluated? Why is the proposed solution considered the solution of choice?
- Measurement of cost (total expected cost, requestor's contribution, RMD's contribution)
- Measurement of effectiveness of solution: Is this considered a "complete" solution or "part of the solution?" If part of the solution, what planning exists to address the rest? What measurement of effectiveness will be used? How will results be measured, evaluated, and communicated to RMD?

Section 4: How to Apply for a Loss Prevention Grant

Ask yourself the following questions:

- (1) Will my request meet the Minimum Eligibility Guidelines noted in Section Two?
- (2) If yes, write or send our office an e-mail outlining both your problem and your proposed solution. Use the information in Section Three as a guideline of what information we will need.

If you have questions, feel free to call us (207) 287-3351.